

Trustees of the Rowley Public Library Agenda
Regular Meeting –November 18, 2025 6:00 PM
Rowley Public Library Community Room – 141 Main St. Rowley MA

Agenda

- 1) Call meeting to order
- 2) Public Comments
- 3) Review of Rules of Order & meeting expectations
- 4) Review of October 21, 2025 minutes
- 5) Review of Library Reports & Budget
- 6) New Business:
 - a) Welcome to new members
 - i) Election of Secretary
 - ii) Keyholders
 - iii) Subcommittee assignments
 - iv) Signature approval process for warrants and payroll
 - b) Off budget items under consideration – adhoc committee or working group to review
- 7) Old Business:
 - a) Approval of policy manual sections 1-11
 - i) Proposed mission statement amendment
 - b) Library buildings and grounds
 - i) Update on HVAC replacement
 - ii) Cleaning service
 - iii) Carpet cleaning 12/12 *volunteers needed Friday and Saturday*
 - iv) Fire dept inspection report
 - Clean out compressor room
 - New shed
 - c) Strategic Planning update
 - d) Web site update
 - i) Logo Design Review round 4
- 8) Reports from Subcommittees
- 9) Update from Friends of the Library
- 10) Review of Action Items
- 11) Adjourn

Next Meeting: December 16, 2025