

May 20, 2025

Minutes of the meeting of the Trustees of the Rowley Public Library

Present: Holly Ardito, Katie Chattan, Terri Davidson, Pam Jacobson, Maggie Lemelin, Kathleen Petrowicz, Jeanne Sanviti-Masher, Kelli Smullin and Karen Ziemplak

Absent: Glenn Blakney

Guests: Sieglinde Aigner-Crooks

Meeting called to order at 6:05.

Public Comments - there were no public comments

Review of the April 15, 2025 Meeting Minutes

See April 15 minutes.

Motion: Maggie Lemelin motions to accept the minutes and Kelli Smullin seconded. Approved unanimously.

Review of the May 13 Minutes (Web Site Review)

See May 13 minutes.

Motion: Karen Ziemplak motions to accept the minutes and Terri Davidson seconded. Approved unanimously.

Review of the Director's Report for April

See April Director's Report for details.

Motion: Kelli Smullin motions to accept the Director's Report for April, Kathleen Petrowicz seconded. Approved unanimously.

Review of the Director's Budget for April

See April Director's Budget for details.

Motion: Karen Ziemplak motions to accept the Director's Budget for April, Kelli Smullin seconded. Approved unanimously.

New Business:

Election of Officers

Katie Chattan nominated and Kelli Smullin seconded Glenn Blakney for Chairperson in absentia -Approved unanimously.

Maggie Lemelin nominated and Kelli Smullin seconded Katie Chattan for Vice Chairperson - Approved unanimously.

Maggie Lemelin nominated and Katie Chattan seconded Karen Ziemplak for Secretary/Clerk - Approved unanimously.

Liaison to the Friends of the Library - Terri Davidson volunteered to be the liaison.

Keyholders - the keyholders will remain the same - Glenn Blakney and Kelli Smullin.

Subcommittees - see attached sheet for update.

Old Business:

Leak and Repairs - Pam will talk to ServiceMaster to seek a strategy to predict problems

HVAC - The Town is working on the bids and a vendor will be chosen soon

Landscaping - the fence around the Cheney Garden should be removed. Kelli Smullin made a motion to have it removed and Terri Davidson seconded. Approved unanimously.

Strategic Planning - Information is being gathered from the survey. Save the date June 10 for Focus Groups

Suggestion Box - Kelli will drop off

New Website - Terri Davidson made a motion to choose Clearpeak and Katie Chattan seconded. Jeanne Sanviti-Masher abstained. Approved unanimously.

Election and Budget - Congratulations to Glenn, Karen, and Jeanne. The budget for FY 26 passed.

OML and Communications - Jeanne will be taking a class on the Open Meeting Law

Reports from Subcommittees

Good Neighbor Day - Katie will be setting up more local people to converse at the Happy To Chat bench.

Library Director Evaluation - this is still being worked on

Update from the Friends of the Library - The Spring Book Sale had a very good turnout for the public sale. The next Friends board election is June 2nd.

Information Easel - the easel is in the hall by the Membership Tree. Holly Ardito made a motion to accept the easel and Jeanne Sanviti-Masher seconded. Approved unanimously.

Action: Pam will let Patrick know to take down the fence in the Cheney Garder

Action: Karen will get in touch with Sara Bourque and the Building Inspector.

Action: Pam will accept the contract with Clearpeak

Action: Maggie will make sure Pine Grove is aware of the Library survey

Action: Pam will get with the Fire Chief for information on a Low Air Alarm and an Air Compressor

Action: Strategic Planning will meet to start planning Focus Groups

Action: Performance and Compensation will meet for the Library Director evaluation

Meeting adjourned at 7:42 PM. Maggie Lemelin motions and Kelli Smullin seconded. Approved unanimously.

The next meeting is scheduled for June 17, 2025