

February 18, 2025

Minutes of the meeting of the Trustees of the Rowley Public Library

Present: Holly Ardito, Glenn Blakney, Katie Chattan, Pam Jacobson, Maggie Lemelin, Kathleen Petrowicz, Kelli Smullin, and Karen Ziemiak

Absent: Terri Davidson and Terri Yannetti

Guests: Sieglinde Aigner-Crooks and Jeanne Sanviti-Masher

Meeting called to order at 6:00.

Public Comments - Siegi mentioned that she would like to see Intergenerational Program suggestions in the Strategic Plan. Jeanne is interested in becoming a Trustee.

Review of the January 21, 2025 Meeting Minutes

See January 21 minutes.

Motion: Kelli Smullin motions to accept the minutes for January, Katie Chattan seconded. Approved unanimously.

Review of the Director's Report for January

See January Director's Report for details.

Motion: Karen Ziemiak motions to accept the Director's Report for January, Kelli Smullin seconded. Approved unanimously.

Review of the Director's Budget for January

See January Director's Budget for details.

Motion: Holly Ardito motions to accept the Director's Budget for January, Kelli Smullin seconded. Approved unanimously.

Old Business:

Library Grounds and Inspection - Karen has been in touch with Sara Bourque for landscaping and James Pike for the building inspection. Dates are being set up for both.

HVAC Replacement - Town Hall HVAC needs finished before the library HVAC can begin.

Food Pantry Box -After discussion the Trustees think it could use a little "brightening" up with stickers or some additional colors.

Suggestion Box - Kelli is working on this.

Strategic Planning - The contract is still being reviewed by Town Hall. Brainstorming is still going on. A community survey is being discussed to be included in the electric bill.

New Website - Still in process.

FY 26 Budget - Pam met with a Personnel Advisory Committee regarding upcoming wages and that we need more help in the Children's Room.

New Business:

Friends Book Sale Banner - the banner has been approved for Sunday night before the sale and will be taken down after the sale. The dates are May 2nd and 3rd.
Karen Ziemiak made a motion to accept and Katie Chattan seconded. Approved unanimously.

Reports from Subcommittees

Policy and Procedure - still being worked on.

Outreach and Special Events - the Birthday Party was a great success. A special thanks to Megan McCormick for the movie.

Update from the Friends of the Library - Siegi has decided not to resign as the President of the Friends of the Library. The Institution for Savings Grant is being used for the new website and funding the Summer Reading Program.

Action: Kelli, Terri and Glenn will review Pam's email regarding website suggestions.

Action: Karen will let Pam know about the building inspection and the meeting with Sara.

Action: Pam will talk with Megan regarding the library movie.

Action: Kelli will be working on the Suggestion Box.

Action: Pam will speak with Logan about decorating the Food Pantry Box.

Meeting adjourned at 6:50 PM. Kelli Smullin motions and Katie Chattan seconded. Approved unanimously.

The next meeting is scheduled for March 18, 2025