

Minutes of the meeting of the Trustees of the Rowley Public Library

September 19, 2023

Present: Glenn Blakney, Terri Davidson, Beth Enos, Pam Jacobson, Maggie Lemelin, Kelli Smullin, Kathleen Petrowicz

Absent: Jessica Felizardo, Terri Yannetti, Karen Ziemplak

Guests: Sieglinde Aigner-Crooks

Meeting called to order at 7:06 P.M.

Public Comment: There were no public comments.

Review of the August 15, 2023 Meeting Minutes

Motion: Kelli Smullin motions to accept the minutes, Terri Davidson seconded. Approved unanimously.

Review of the Director's Report for September

Motion: Maggie Lemelin motions to accept the Director's Report for September. Terri Davidson seconded. Approved unanimously.

Director's Budget Report for September

Motion: Maggie Lemelin motions to accept the Director's Budget Report for September. Kelli Smullin seconded. Approved unanimously.

Old Business:

Flag/Banner policy

Motion: Kelli Smullin makes a motion to accept the Flag/Banner policy as written. Terri Davidson seconds. Kathleen Petrowicz abstains. Approved.

Grounds Update

Glenn Blakeney has agreed to walk the grounds with Jessica Felizardo and draft an evaluation of pending projects for FY24.

Happy to Chat

Motion: Maggie Lemelin makes a motion to accept the donation of the Happy to Chat bench from the Rotary Club pending grant approval. Kathleen Petrowicz seconds. Unanimously Approved.

New Business:

Web Site Rebrand/Reboot

We are selecting a new vendor for the rebrand and reboot of the library website. The current website is locked down and we cannot make edits and updates without engaging and paying the current vendor.

Terri Davidson and Kelli Smullin volunteered to be involved in the rebrand project.

Upcoming Meetings and Closings, November + December

The Trustees of the Rowley Public Library will have a short meeting 14 November 2023 to approve the Strategic Plan.

The Trustees of the Rowley Public Library will meet 19 December 2023.

The library will close early on 21 November 21 and remain closed 22-23 November 2023 for Thanksgiving.

The library will be open for regular hours 23 December 2023.

Reports from Subcommittees

No updates.

Update from the Friends of the Rowley Library

Mural Fundraiser

Muralist Priscilla is ready to begin.

We discussed adding a bookshelf of books available to purchase near the mural, with a small stock of books collected at the Fall Book Sale.

Fall Fundraisers

Fall Book Sale donation and sorting day scheduled for 7 October 2023.

Fall Book Sale scheduled for 28 October 2023 from 9AM-2PM

Cookie Walk and Basket Raffle scheduled for 16 December 2023.

Adjournment

Motion: Maggie Lemelin makes a motion to adjourn the meeting. Kelli Smullin seconded.
Approved unanimously.

Meeting adjourned at 8:37PM.

The next meeting is 17 October 2023.

Action: Glenn and Jessica will walk the library grounds and draft an evaluation of pending projects.

Action: Maggie will get a quote for tables and email it to Pam.

Action: Pam will add the Flag Policy to the policy book.

Action: Disaster Recovery Planning subcommittee will meet and provide an update at the next meeting.