

March 19, 2024

Minutes of the meeting of the Trustees of the Rowley Public Library

Present: Glenn Blakney, Terri Davidson, Beth Enos, Jessica Felizardo, Pam Jacobson, Maggie Lemelin, Kathleen Petrowicz, Terri Yannetti, Karen Ziemplak

Absent: Kelli Smullin

Guests: Sieglinde Aigner-Crooks, President of the Friends of the Library and Holly Ardito

Meeting called to order at 6:00.

Public Comments - Siegi brought up the idea of making the library a place for people to meet and gather and to add it to our upcoming Strategic Planning.

Review of the February 20, 2024 Meeting Minutes

See February 20 minutes.

Motion: Maggie Lemelin motions to accept the minutes, Terri Yannetti seconded. Approved unanimously.

Review of the February 29 Special Meeting Minutes

Policy Subcommittee

Maggie Lemelin motions to accept the minutes, Terri Yannetti seconded.
Approved unanimously.

Review of the Director's Report for February

See February Director's Report for details.

Motion: Terri Davidson motions to accept the Director's Report for February. Karen Ziemplak seconded. Approved unanimously.

Review of the Director's Budget for February

See February Director's Budget for details.

Motion: Terri Yannetti motions to accept the Director's Budget for February. Maggie Lemelin seconded. Approved unanimously.

Old Business:

Library Director Performance Appraisal - This is close to completion.

2024 Town Election - Candidates Night - the tentative date is set for May 1st. We are still waiting

on all the candidates' final paperwork.

FY 25 Budget Correction - Pam realized the budget was short by one day and made the proper corrections. It is approved and ready for Town Meeting.

New Business:

Update on Policy Review - the committee met and should be publishing soon.

Nihan Bequest - Maggie Lemelin motions to approve the bequest to be deposited in the General Bequest fund. Terri Davidson seconded. Approved unanimously.

Update from The Friends of the Library - The Spring Book Sale will be held Friday and Saturday May 3rd and 4th. Book Drop Off Days are March 23rd and April 13th. The Friends are looking for helpers for setup on Friday, May 3rd and cleanup on Saturday, May 4th after 2:00 PM.

Action: Glenn and Jessica will get together to finish up the Library Director Performance Appraisal.

Action: Kathleen and Karen will meet to work on Disaster Planning.

Action: April Meeting - make sure some of the Trustees will be attending Town Meeting on May 6th.

Action: April Meeting Agenda - Banner for the Friends of the Library will be discussed by the board.

Meeting adjourned at 6:45 PM. Maggie Lemelin motions and Terri Davidson seconded. Approved unanimously.

The next meeting is scheduled for April 18, 2024 at 6:00 PM.

Subcommittee Assignments 2023-2024

Performance & Compensation Glenn and Jessica
Building & Grounds Karen and Maggie
Outreach & Special Events Terri D and Kelli
Strategic Planning & Oversight Terri Y and Terri D
Policy & Procedure Glenn, Terri Y and Maggie
Disaster Planning Kathleen and Karen