

Minutes of the meeting of the Trustees of the Rowley Public Library

October 17, 2023

Present: Glenn Blakney, Beth Enos, Jessica Felizardo, Pam Jacobson, Maggie Lemelin, Kathleen Petrowicz, Kelli Smullin, Terri Yannetti

Absent:. Karen Ziemiak, Terri Davidson

Guests: Sieglinde Aigner-Crooks

Meeting called to order at 7:06 P.M.

Public Comment: There were no public comments.

Review of the September 19, 2023 Meeting Minutes

Motion: Kelli Smullin motions to accept the minutes, Kathleen Petrowicz seconded. Approved unanimously.

Review of the Director's Report for October

Motion: Maggie Lemelin motions to accept the Director's Report for September. Terri Yannetti seconded. Approved unanimously.

Director's Budget Report for October

Motion: Maggie Lemelin motions to accept the Director's Budget Report for September. Terri Yannetti seconded. Approved unanimously.

Old Business:

Cheney Garden/ Grounds Update

Glenn Blakney and Jessica Felizardo walked the grounds and noted concerns about dead shrubbery, overgrowth against the building causing mold issues and damage. They will put together a bid proposal that could be put out to bid.

Performance Appraisal

Glenn Blakney and Jessica Felizardo to meet next week after meeting can be posted publicly.

Website

Pam Jacobson plans to create a scope of work for the project with rough estimate of \$15-20K in mind.

Strategic Plan

Terri Yannetti, Terri Davidson and Maggie Lemelin will post a public meeting and meet to update the strategic plan. Our goal is the complete the update and vote on it on 14 November 2023.

Letter in Support of SB.2447

In response to MA SD 2447 - legislation to protect against attempts to ban, remove, or restrict library access to materials.

Motion: Maggie Lemelin makes a motion to send a letter to our state representatives Sen. Bruce Tarr and Rep. Kristin Kassner in support of SB 2447. Terri Yannetti seconds. Approved unanimously.

New Business

Attendance at Library Events

We discussed the importance of a Board presence at library events.

Visibility and Safety of the Driveway

A patron brought to our attention that the new handicapped ramp at Town Hall blocks driver visibility when turning out from behind Town Hall into the Library Driveway.

Motion: Maggie Lemelin makes a motion to have Glenn Blakney write a letter of concern to the Board of Selectmen requesting signage alerting drivers to of the risk.

Reports from Subcommittees

No updates. Each subcommittee noted their action items.

Update from the Friends of the Rowley Library

Mural Fundraiser

Muralist Priscilla has begun the mural project.

They have scheduled a storage room clean out for January 13 2024

The cookie walk and basket raffle are scheduled for December 16 2023

Adjournment

Motion: Maggie Lemelin makes a motion to adjourn the meeting. Jessica Felizardo seconded. Approved unanimously.

Meeting adjourned at 8:21 PM.

The next meeting is tentatively scheduled for November 17 2023.

Action: Board members to calendar November 9 for moving furniture.

Action: Glenn to put together a bid proposal for the landscaping and building concerns.

Action: Glenn to put post a public meeting for the Director's performance appraisal.

Action: Glenn to write a letter of support for SB.2447.

Action: Glenn write a letter to the Rowley Board of Selectmen regarding safety concerns.

Action: Maggie will get a quote for tables and email it to Pam.

Action: Disaster Recovery Planning subcommittee will meet and provide an update at the next meeting.

/ml