

May 16, 2023

Minutes of the meeting of the Trustees of the Rowley Public Library

Present: Glenn Blakney, Beth Enos, Pam Jacobson, Maggie Lemelin, Kathleen Petrowicz, Kelli Smullin, Terri Yannetti, Karen Ziemiak

Absent:, Jessica Felizardo and Terri Davidson

Meeting called to order at 7:00.

Welcome New Trustees: We welcomed Maggie Lemelin and Kelli Smullin and thanked them for becoming Trustees.

Welcome Guests: We welcomed Stephen Markarian Treasurer of the Friends of the Library, Trevor Meek, and Sam Smullin

Public Comments - There were no public comments.

Review of the April 18, 2023 Meeting Minutes

See April 18th minutes.

Correction to next meeting date from April 18th to May 16th.

Motion: Kathleen Petrowicz motions to accept the corrected minutes, Terri Yannetti seconded. Approved unanimously.

Review of the March 29 Compensation Subcommittee Minutes - is tabled until next month's meeting.

Review of the April 27th Policy Subcommittee Minutes

See April 27 minutes.

Motion: Terri Yannetti motions to accept the minutes and Glenn Blakney seconded.

Review of the Director's Report for April

See April Director's Report for details.

Motion: Terri Yannetti motions to accept the Director's Report for April. Kathleen Petrowicz seconded. Approved unanimously.

Review of the Budget Report for April

See April Budget Report for details.

Motion: Karen Ziemiak motions to accept the Budget Report for April. Kelli Smullin seconded. Approved unanimously.

Old Business:

The Friends of the Library are trying a new way to raise membership this year. They have proposed a tree be painted in a corner of the library and interested parties can purchase a "leaf" with their name on it.

Kathleen Petrowicz made a motion to approve the installation and Kelli Smullin seconded. Approved unanimously.

New Business:**Elect Officers -**

Glenn Blakney voted for Chairperson - Approved unanimously.

Jessica Felizardo voted for Vice Chair - Approved unanimously.

Karen Ziemiak voted for Secretary/Clerk - Approved unanimously.

Subcommittees assignments - see new table at the end of the minutes. Not every position is filled yet but will be updated at the next meeting.

Keyholders and Call List - Kelli Smullin and Jessica Felizardo are possible volunteers. This will be finalized soon.

Previous Trustees - we would like to thank the retired trustees and Pam and Glenn will send out a thank you note.

Friends of the Library: the next meeting will be held on June 13. Kathleen Petrowicz will still be the contact between the Friends and the Trustees.

The Spring Book Sale was very successful and they are looking forward to the new fundraiser.

Action: Pam and Glenn will send out a thank you letter to the previous Trustees.

Action: The Policy Subcommittee - Glenn, Maggie and Terri will meet for Policy Update.

Action: Pam will finalize key holders and set up a time for them to learn the systems of the building.

Meeting adjourned at 7:43 PM. Maggie Lemelin motions and Beth Enos seconded. Approved unanimously.

The next meeting is scheduled for June 20, 2023.

Subcommittee Assignments 2023-2024

Performance & Compensation Glenn
Building & Grounds Karen
Outreach & Special Events Kelli?
Strategic Planning & Oversight Terri and Maggie
Policy & Procedure Glenn, Terri and Maggie
Disaster Planning Kathleen and Karen