

April 18, 2023

Minutes of the meeting of the Trustees of the Rowley Public Library

Present: Jeff Bard, Beth Enos, Jessica Felizardo, Pam Jacobson, Melinda Patrick, Janet Peabody, Kathleen Petrowicz, Terri Yannetti, Karen Ziemiak

Absent:, Glenn Blakney was absent

Meeting called to order at 7:00.

Welcome Guests: we welcomed Sieglinde Aigner-Crooks, President of the Friends of the Library and Terri Davidson, Priscilla Serafin, Jose Finea, Karin Kenney and Sandy Nickell.

Public Comments - Public comments were made by Jose, Karin and Sandy regarding the upcoming Dishing out Drag Virtual Teen Event that is being held on June 10th. They expressed their disapproval of the event being held.

Town of Rowley Public Comment Policy - The Trustees agreed to adopt the revised Town of Rowley Public Comment Policy.

Review of the March 21, 2023 Meeting Minutes

See March 21st Minutes

Motion: Janet Peabody motions to accept the minutes, Terri Yannetti seconded. Approved unanimously.

Review of the March 29 Compensation Subcommittee Minutes - is tabled until next month's meeting.

Review of the Director's Report for March

See March Director's Report for details.

Motion: Karen Ziemiak motions to accept the Director's Report for March. Melinda Patrick seconded. Approved unanimously.

Review of the Budget Report for March

See March Budget Report for details.

Motion: Janet Peabody motions to accept the Budget Report for March. Jeff Bard seconded. Approved unanimously.

Old Business:

New server update - It is coming to an end and all the needs have been met.

Cheney Garden - There are no updates but Beth will get in touch with Beth Woodward to check the status.

Marketing Survey - Pam and Jeff will be setting up a meeting.

Updated Library Director Job Description - This is still being revised.

Town Election - Candidates night will be held on May 3rd at the library. The Town Meeting will be held on May 1st. The Town Election is May 9th. The Trustees have 3 open positions. Maggie Lemelin will be on the ballot and Terri Davidson will be a write-in candidate. Terri spoke for a few minutes about her desire to be a Library Trustee.

Ethics Training - All Trustees please make sure your training is up to date.

New Business:

New Website - Pam will start checking for web developers.

Subcommittees - Policy and Procedure - Pam, Glenn and Terri have a meeting scheduled for next week.

Friends of the Library: the next meeting will be held on June 13. The last book sale donation date is April 29th. The date of the Book Sale is May 5-7.

Fundraising proposal - Siegi and Priscilla presented an idea that would involve a permanent display for the members of the Friends. Pam will check with the town to see if that will be permitted.

The pollinator garden has been planted and everyone is hoping for some rain.

Action: Beth will contact Beth Woodward regarding the Cheney Garden.

Action: The Policy Subcommittee will meet for Policy Update.

Action: Pam, Jessica, and Glenn will finish updating the Library Director Job Description.

Action: All Trustees should spread the word about the open positions for the May election.

Action: Pam will start checking on web developers.

Action: Pam and Jeff will set up a meeting for the marketing survey.

Action: Pam will resend the Ethics Training link and everyone should make sure they are up to date.

We said goodbye to Jeff Bard, Melinda Patrick and Janet Peabody and thanked them for their contributions to the Trustees.

Meeting adjourned at 8:25 PM. Melinda Patrick motions and Jeff Bard seconded. Approved unanimously.

The next meeting is scheduled for May 16, 2023.