

October 18, 2022

Minutes of the Meeting of the Trustees of the Rowley Public Library

Present: Pam Jacobson, Glenn Blakney, Terri Yannetti, Kathleen Petrowicz, Beth Enos, Jessica Felizardo

Absent: Jeff Bard, Janet Peabody, Karen Ziemplak, Melinda Patrick

Meeting called to order at 7:02pm.

Public Comments: There were no public comments.

Review of the September 20, 2022 Meeting Minutes

See September 20th Minutes.

Motion: Terri Yannetti motions to accept the minutes. Kathleen Petrowicz seconded. Approved unanimously.

Review of the Director's Report for September

See September Director's Report for details.

Motion: Terri Yannetti motions to accept the Director's Report for September. Kathleen Petrowicz seconded. Approved unanimously.

Review of the Budget Report for September

See September Budget Report for details.

Motion: Terri Yannetti motions to accept the Budget Report for September. Kathleen Petrowicz seconded. Approved unanimously.

Old Business:

New Server Update – moving forward; doing work remotely; no service disruptions

EV Charging Station – Pam will let us know when photo op is for new station

2022 Mini-Survey – select 3-4 questions to include in November newsletter, perhaps split questions over a few months

Wish List/Capital Needs – considering VR headsets, programming; not quite ready to commission public art

Emergency Alarm Call List – table for next meeting for Janet and Jeff to confirm that they will remain on the list

New Business:

FY 2024 Action Plan – Pam presented plan due December 1, 2022

Motion: Terri Yannetti motions to accept the Action Plan. Kathleen Petrowicz seconded. Approved unanimously. Policy Updates – still editing

Motion: Terri Yannetti motions to accept the policy updates. Beth Enos seconded. Approved unanimously.

Marketing Survey – project with Pam and Jeff; Pam will find peer libraries and email directors to introduce Jeff; Jeff will then call interested directors to survey how they market library services

Friends of the Library:

Kathleen will attend their next meeting and will review their by-laws prior.

The Book Sale is the next big Friends event coming up; set some dates for upcoming events

Action: Pam will add the mini-survey to the November newsletter and print some copies for the desk.

Action: Pam will ask the library staff to add items to the Wish List.

Action: Kathleen will review the Friends of the Library by-laws/policies.

Meeting adjourned at 8:35pm. Beth Enos motioned. Terri Yannetti seconded. Approved unanimously.

The next meeting is scheduled for November 15, 2022 at 7pm.