

September 20, 2022

Minutes of the meeting of the Trustees of the Rowley Public Library

Present: Glenn Blakney, Jeff Bard, Jessica Felizardo, Pam Jacobson, Janet Peabody, Kathleen Petrowicz, Terri Yannetti, Karen Ziemiak

Absent: Beth Enos, Melinda Patrick

Meeting called to order at 7:01.

Public Comments - there were no public comments.

Review of the August 16, 2022 Meeting Minutes

See August 16th Minutes

Motion: Jeff Bard motions to accept the minutes; Kathleen Petrowicz seconded.
Approved unanimously.

Review of the Director's Report for August

See August Director's Report for details.

Motion: Janet Peabody motions to accept the Director's Report for August. Jeff Bard seconded.
Approved unanimously.

Review of the Budget Report for August

See August Budget Report for details.

Motion: Janet Peabody motions to accept the Budget Report for August. Terri Yannetti seconded. Approved unanimously.

Old Business:

New server update - still in progress but it is on the new hardware

Cheney Garden - Beth and Sadie are still researching Native American plantings.

Pollinator Garden - We are still on hold with the planting of the garden because it has been so dry.

EV Charging Station - Is completed. The painting has been done and it is ready to use. We are on call for a photo op to showcase the new addition to the parking lot.

2022 Mini Survey - was done with the library staff and Glenn will update us on the notes that were taken.

Wish List/Capital Needs - The Trustees reviewed the hand out on the Wish List and discussed. See Action Items.

New Business:

FY 2024 Action Plan - This needs to be ready for the November Meeting. Pam, Janet, Terri and Karen will set a date to review and update.

Emergency Alarm Call List - was reviewed and will stay the same going forward.

Library Technician Vacancy - Pam is recusing herself from the hiring process and Amy will take charge of the hiring procedure.

Friends of the Library:

Kathleen will attend the meeting on October 5th.

Action: Glenn will locate the notes for the mini survey.

Action: Pam will get Jeff a list of libraries he can use to do some research.

Action: Glenn will meet with Jeff to work on a marketing plan.

Action: Jeff will speak to his son Max about creating a bike rack.

Action: Pam will talk to the staff about the Wish List.

Meeting adjourned at 8:13 PM. Janet Peabody motions and Jeff Bard seconded.
Approved unanimously.

The next meeting is scheduled for October 18, 2022 at 7 PM.

Subcommittee Assignments 2022-2023

Performance & Compensation	Glenn, Jessica
Building & Grounds	Karen, Jeff
Outreach & Special Events	Jeff, Beth, Melinda
Strategic Planning & Oversight	Janet, Terri, Karen
Policy & Procedure	Glenn, Janet, Terri
Disaster Planning	Kathleen, Melinda