

January 18, 2022

Minutes of the meeting of the Trustees of the Rowley Public Library

Present: Jeff Bard, Glenn Blakney, Liz Cullen, Beth Enos, Jody Fleit, Pam Jacobson, Melinda Patrick, Janet Peabody, Kathleen Petrowicz, Karen Ziemiak.

Meeting called to order at 7:03 PM.

Janet Peabody read the following:

Consistent with the Governor's orders suspending certain provisions of the Open Meeting Law and banning gatherings of more than 10 people, this meeting will be conducted by remote participation to the greatest extent possible. The public may not physically attend this meeting, but every effort will be made to allow the public to view and listen to the meeting in real time. Persons who wish to do so are invited to watch the meeting on Rowley Community Media TV/ listen live on the RCM page on the Town's website at www.townofrowley.net or join the meeting from your computer, tablet, or smartphone by using the link: <https://global.gotomeeting.com/join/146769581> or you can also dial in using your phone by calling 872-240-3311 and using access code 146-769-581. In the event that live transmission proves infeasible, an audio or video recording, transcript of other comprehensive record of the meeting will be made available on the Town's website as soon as possible.

Guests - Sieglinde Aigner-Crooks and Maura Mastrogiovanni from the Friends of the Library. They brought us up to date on the Spring Project of the Pollinator Garden. They are looking for some people that have rototillers to help prepare the soil in the spring. Jeff mentioned he would talk to his landscaper about borrowing one. Maura presented the Trustees with the cost for the plants and asked if the library had any money to contribute to the project. The cost would be \$1500.00 for 1,000 plants. The Trustees discussed using the Eagleson Bequest to cover the cost of the plants.

Motion - Jody Fleit moves to use the funds from the Eagleson Bequest for the cost of the plants for the pollinator garden; Glenn Blakney second, all in favor - roll call vote:

Jeff Bard - aye, Glenn Blakney - aye, Liz Cullen - aye, Beth Enos - aye, Jody Fleit - aye, Melinda Patrick - aye, Janet Peabody - aye, Kathleen Petrowicz - aye, Karen Ziemiak - aye. Approved unanimously.

Review of November 16, 2021 Meeting Minutes

See November 16th Minutes

Motion: Jody Fleit motions to accept the minutes; Jeff Bard second, all in favor – roll call vote:

Jeff Bard - aye, Glenn Blakney - aye, Liz Cullen - aye, Beth Enos - aye, Jody Fleit - aye, Melinda Patrick - aye, Janet Peabody - aye, Kathleen Petrowicz - aye, Karen Ziemiak - aye. Approved unanimously.

Review of Director's Report and Budget Report for November and December

See November and December Director's Report and Budget Report for details.

Motion: Liz Cullen motions to accept the Director's Report and Budget Report for November and December; Glenn Blakney second, all in favor - roll call vote:

Jeff Bard - aye, Glenn Blakney - aye, Liz Cullen - aye, Beth Enos - aye, Jody Fleit - aye, Melinda Patrick - aye, Janet Peabody - aye, Kathleen Petrowicz - aye, Karen Ziemplak - aye. Approved unanimously.

Old Business -

HVAC Capital Request. Debbie Eagan suggested getting in touch with Mark Tocci regarding replacing the HVAC. Rowley is a Green Community meaning the town has committed to reducing municipal energy consumption. More information is needed before we can proceed.

New Server - Pam received a quote on the cost of a new server for about \$13,600.00. The Trustees discussed and voted on using \$15,000.00 of the Municipal Equalization Grant for the cost.

Motion: Liz Cullen motions to use the Grant for the new server; Jeff Bard second, all in favor - roll call vote:

Jeff Bard - aye, Glenn Blakney - aye, Liz Cullen - aye, Beth Enos - aye, Jody Fleit - aye, Melinda Patrick - aye, Janet Peabody - aye, Kathleen Petrowicz - aye, Karen Ziemplak - aye. Approved unanimously.

New Business -

The Annual Report was approved but the Trustees do not need to vote on it.

Karen Ziemplak will be running again for another Term for Library Trustee.

Liz Cullen will not be running.

Please keep in mind anyone that you know would like the position of Trustee.

Action: Glenn and Janet are to meet for Pam's Review.

Action: Pam and Janet to meet to go over the Memorandum of Understanding.

Meeting adjourned at 8:13 PM. Glenn Blakney motions and Liz Cullen second, all in favor - roll call vote:

Jeff Bard - aye, Glenn Blakney - aye, Liz Cullen - aye, Beth Enos - aye, Jody Fleit - aye, Melinda Patrick - aye, Janet Peabody - aye, Kathleen Petrowicz - aye, Karen Ziemplak - aye. Approved unanimously.

The next meeting is scheduled for February 15, 2022, at 7 PM.

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| Subcommittees Assignments 2021-2022 | |
| Performance and Compensation | Glenn Blakney, Janet Peabody |
| Building and Grounds | Jeff Bard, Karen Ziemiak |
| Outreach and Special Events | Jeff Bard, Melinda Patrick, Beth Enos |
| Strategic Planning and Oversight | Liz Cullen, Janet Peabody, Karen Ziemiak |
| Policy and Procedure | Glenn Blakney, Janet Peabody |
| Disaster Planning | Beth Enos, Melinda Patrick, Kathleen Petrowicz |