

October 19, 2021

Minutes of the meeting of the Trustees of the Rowley Public Library

Present: Jeff Bard, Glenn Blakney, Liz Cullen, Beth Enos, Jody Fleit, Pam Jacobson, Melinda Patrick, Janet Peabody, Kathleen Petrowicz, Karen Ziemiak.

Meeting called to order at 7:06 PM.

We welcomed our new Trustee Jody Fleit.

Guests: Sieglinde Aigner-Crooks and Maura Mastrogiovanni from the Friends of the Library. They presented a brief outline of creating a pollinator garden in the narrow strip behind the library's parking lot. The best time to start on the project would be this fall and the Trustees agreed to a joint effort on this project.

Glenn motioned to proceed with this project and Jody seconded. Approved unanimously.

Review of August 17, 2021 Meeting Minutes (no September meeting)

See August 17th Minutes

Jeff motioned to accept the minutes, Liz seconded. Approved unanimously.

Review of September 27, 2021 special meeting with the Board of Selectmen.

Liz motioned to accept, Jeff seconded. Approved unanimously.

Review of the August Director's Report & Budgets

See August Director's Report and Budget Report for details.

Glenn motioned to accept, Melinda seconded. Approved unanimously.

Old Business

There are no updates on the Electric Vehicle charging station.

Hot Spots - 5 are going to the Council on Aging. Beth heard from the social worker and she will let Beth know if they are needed. Another option is veterans - you do not have to be a Rowley resident to borrow one.

Mary Bright Memorial - Melinda reached out to the family but has not heard anything. We might have to find another way.

New Business

The Cheney Memorial Garden will need a maintenance plan from a professional.

Beth knows a person who might be interested in garden maintenance.

Action Plan - we have accomplished most of our Five Year Action Plan and need to create a new one. Janet, Liz and Karen are going to schedule a meeting with Pam to go over the information before the next meeting.

Capital Expenses - some of the larger expenditures will be ready for replacement and now is the time to price out and prepare a budget. Jeff and Karen are going to get some pricing on HVAC equipment just to get a general idea of the cost.

Action: Beth will contact someone regarding garden maintenance for the Cheney Memorial Garden.

Action: Karen, Liz, Janet and Pam will schedule a meeting to go over long range plans.

Action: Jeff and Karen will get some pricing on HVAC systems. Melinda will give us some businesses to start with.

Action: Pam will talk to Matt at the Electric Company regarding the vehicle charging station.

Meeting adjourned at 8:27 PM. Melinda moved and Glenn seconded.

Next meeting is scheduled for November 16, 2021 at 7 PM.

| Subcommittees Assignments 2021-2022 | |
|-------------------------------------|--|
| Performance and Compensation | Glenn Blakney, Janet Peabody |
| Building and Grounds | Jeff Bard, Karen Ziemplak |
| Outreach and Special Events | Jeff Bard, Melinda Patrick, Beth Enos |
| Strategic Planning and Oversight | Liz Cullen, Janet Peabody, Karen Ziemplak |
| Policy and Procedure | Glenn Blakney, Janet Peabody |
| Disaster Planning | Beth Enos, Melinda Patrick, Kathleen Petrowicz |